

Warren Collegiate Institute



Mrs. L. Perrella, Principal

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June 18, 2021

Dear Grads, Parents and Guardians,

Here we are just under a week to your graduation ceremony. Please see below for specific details for your drive-in graduation.

1. Place: Meadow Lea Hall Parking Lot
2. Time: 1:00 pm. Please arrive between 12:40pm and 12:55pm so we can start promptly at 1:00pm
3. Vehicles:
 - a. Due to very limited space, we will only be allowed to have one car per graduate. In the case of graduates who come from multiple household families, please call the school to make additional arrangements. These families must come at the same time in order to be at the front when their grad crosses the stage. Please ensure that all people within your vehicle are from the same household.
 - b. Please choose your vehicle wisely. We will be lined up in rows of 5 cars, in order of when you arrive. Cars will move forward one at a time to drop their graduate off to cross the stage, ensuring the graduate's household will be at the front when their graduate crosses the stage.
 - c. A graduate's family may step directly outside of their vehicle to take photos. At all other times people must remain in their vehicles. As a row of graduates are complete, rows will move forward. We will prepare a short demo and send it out so families have an idea of how this will work.
 - d. In order for all to see, please do not bring trucks or large vehicles. If this is your only vehicle choice, please let us know and we will make accommodations.
 - e. You are responsible for decorating your own vehicle.
 - f. Vehicles will be separated by 2 meters. Windows and sunroofs may be open, but doors and trunks will remain closed.
 - g. If there is a line up to come into the parking lot please line up on 227 west of Meadow Lea Hall (the gravel road).
4. Sound: Will be available through an FM transmitter, if you do not have a working FM radio in your car, you will not be able to hear the ceremony.
5. Masks: Grads do not have to wear a mask as they cross the stage as they will be 2 meters away from anyone on the stage.
6. Speeches: will be very limited, there will be a welcome from the school, the presentation of the graduates and lastly the Valedictorian Address. All other speeches and photo

presentations will be virtual and posted to TEAMS. You will have access to your TEAMS account until the end of July. Please download anything you wish before then.

7. Caps and gowns will be picked up on June 22nd or 23rd. Please watch TEAMS for updated information. Gowns will be handed in after grads have crossed the stage. Please note that between pick up and the handing over of the diploma will be the only opportunity to take photos in the grad gown. After students have received their diploma they will immediately hand in their grad gown. Then there will be an opportunity to take a photo in your formal attire before you exit the stage. Please dress accordingly.
8. Shoes: Please wear appropriate footwear. This means flat shoes. The trailer you will be crossing has a slat floor that is uneven. It is also quite high and there will be a number of stairs. You will also be walking on gravel.
9. Washrooms in the Meadow Lea Hall will be available for use, being cleaned before, during and after the ceremony. Masks and social distancing of 2 meters are mandatory. Capacity will be limited.

Thank you for all of your support to celebrate this milestone in our graduates' lives.

If you have any questions regarding the above details, please do not hesitate to contact Mrs. Schutz, Mrs. Campbell, Mr. Oliver or myself.

Take care,

Mrs. Perrella