



## Warren Collegiate Back to School Plan

August 31, 2020

Welcome and welcome back to our new and returning students for our 2020-2021 school year. The staff of Warren Collegiate are feeling very grateful that we get to bring our school community back together. The Provincial Government of Manitoba and the Interlake School Division have developed plans to safely welcome our students back into the school system. Each school was then asked to develop their own school specific plan that works for our individual buildings. These plans are to entail information on; Student Learning Preparedness, Building Operations Preparedness and Student and Family Preparedness. Please see below for school specific plans for Warren Collegiate.

Please note that as the guidelines change, so does our plan. Any updates will be posted in our plan found on our website. <https://wci.interlakesd.ca/>

Provincial plan can be found [HERE](#).

Interlake School Division Plan can be found [HERE](#)

Although school will look different than it has in the past, there are some very important things that will remain constant. Our core beliefs continue to be:

- Academic Achievement for all
- Community
- Health
- Respect
- Safety

Decisions made take into consideration the beliefs we hold as a school community, safety being our first priority. We look forward to moving ahead in the education of our children.

As always, if you have any questions, please do not hesitate to call Principal: Laura Perrella or Vice Principal: Tyler Oliver at the contact information listed above.

## 1. Student Learning Preparedness:

### A. Cohorts:

- Students will be separated into two cohorts. Cohort one will consist of our grade nine and ten students. Cohort two will consist of our grade eleven and twelve students.
- Half of our students will attend odd days and half of our students will attend even days. **All students with a last name beginning with A-G will come on odd days; 1,3 and 5. All students with a last name beginning with H-Z will come to school on even days; 2,4 and 6.** Our intent will be to increase to full time starting with the older grades, as soon as resources and safety guidelines permit. Students with special needs or those with significant recovery learning needs will return for five days of full, in-class instruction per week.

### B. Course offerings and Timetables:

- Changes to course offerings are necessary due to cohorting of students and restrictions at this time for certain classes.
  - French 20F will only be offered to grade ten students.
  - Foods and Nutrition 10F, 20F, 30F and 40F will be replaced with Family Studies 10F, 20F, 30F and 40F.
  - Hockey 10F will be offered to grade nine students only. There will be no Hockey 20F. At this time there will not be any on ice sessions. We will be looking towards MHSAA for guidance on when to resume this activity safely.
  - Choral 10S, 20S, 30S and 40S will not be offered at this time.
  - Students from feeder schools will not be attending WCI for life skills programming.
- If a student has any changes to their timetable due to the above restrictions, their alternative choice will be given. As we are using the cohort model there will be limited switches to timetables in September. Requests will be gathered and considered on an individual basis.

### C. Recovery Learning and Transition Planning:

- Recovery Learning: Information regarding recovery learning for each student was recorded on June 2020 report cards and shared with grade level staff. Grade level teaching staff discussed recovery learning needs for each grade as a whole. Teachers will be taking into consideration the recovery learning needs of students as individuals and of the class as a whole. In addition to resources already in place in our building, we have reallocated some supports into extra teaching time to help support needs in the area of numeracy. An area of focus for staff pd will be on the topic of recovery learning.
- Transition Planning: In May/June 2020, feeder schools shared learning needs for their grade eight students, transitioning to grade nine at WCI September 2020. This information was shared with our student services team, then with appropriate grade nine teachers. This information will be reviewed at the beginning of September and resources will be put in place for student learning. As identified above, resources have been reallocated into the area of extra support for numeracy. This will include co-teaching in our 10F Math program.

#### D. Schedules:

- Each cohort will have a separate lunch hour and separate breaks. This is to minimize contact between cohorts during transition times. Please see end of this document for schedules. The exception will be students taking Pre-Cal 40S. They will have the same lunch as the grade nine and ten cohort.

#### E. Extracurricular Programs and Activities:

- We realize that our extracurricular programs and activities are at the heart of school for most students. It helps to promote wellness and a sense of belonging in your school community. Extra curricular activities will be offered as public health recommendations allow. For our sports programs we will be taking guidance from Interlake School Division, Manitoba High School Athletics Association and the provincial government.

## **2. Building Operations Preparedness:**

#### A. Increased Cleaning, Sanitization, and Hand Hygiene:

- Staff and students will wash their hands frequently with soap and water for at least 20 seconds at the following times: at the start of the day and before going home, after going to the washroom, before and after eating, after getting hands dirty, after wiping noses or handling dirty tissues, after coughing/sneezing/blowing nose, after cleaning tasks (staff). Hand sanitizer, hand soap, and necessary cleaning supplies will be provided at the school. Hand sanitizing stations will also be set up at all school entrances. Hand sanitizer must be used upon entry to the building.

#### B. Physical Distancing Needs in Entrances, Hallways, Classrooms and Shared Spaces:

- Whenever possible, maintain a two meter distance from others.
- Grade 11 and 12 students will enter the school by the front doors. Grade 9 and 10 students will enter the building by the back doors, beside the woods room. Students will ensure they maintain a two meter distance from others when in entrances. When students are in the hallways, they will be moving largely in cohorts, ensuring a 1 meter distance from others. Hallways will operate much like road ways, with movement flowing forward on the right.
- Each grade will have two home room classrooms. Academics will be offered in these spaces. Students will have a seating plan in these classrooms. Most electives will be offered in their traditional spaces, for example woods will occur in the wood shop. Each of these spaces will have cleaning protocols in place between classes.
- Common spaces will largely be used by one cohort at a time. When both cohorts are sharing a space, it will be monitored to ensure 4 meters of space exist between the cohorts. Lunches will be eaten in the MPR or the home-ec room.
- Lockers will not be used initially. This will be re-evaluated as the weather becomes colder.

#### C. Remove or Reduce the Use of Learning Materials That Cannot be Sanitized:

- When possible, materials will be individualized for students. Materials that cannot be individualized or sanitized will be removed from circulation or bagged for 72 hours prior to being recirculated. Returned library materials will be quarantined for 72 hours before being checked in and returned to circulation.

#### D. Student Drop-offs and Pick-ups:

- Students will arrive in the morning between 8:30am and 8:55am. Students must sanitize hands upon entry to the building. Upon arrival, students will move directly to their cohort area, minimizing the number of students in the hallway at any given time. At the end of the day grade eleven and twelve students will be dismissed at 3:20pm, grade nine and ten students will be dismissed at 3:30pm.

#### E. Students and Staff Exhibiting Symptoms at School:

- The student exhibiting symptoms will be isolated in our AFM office and provided with a medical mask to be worn. Parents or caregivers will be notified to come and pick up their child immediately. Schools will require each family to have a plan in place for urgent student pick-up. ***Please ensure your contact information is up to date on Powerschool.***

### 3. Student & Family Preparedness:

#### A. Communicating Expectations for Attendance and Participation?

- Expectations for attendance and participation are clearly outlined by the Interlake School Division in their back to school plan. These will be added to our student handbook and posted on our school website. These expectations will be reinforced in the first week of school as we go over the student handbook with students.

#### B. Communicating the Importance of Hand Hygiene, Symptom Monitoring, and Other Public Health Measures:

- This information will be clearly visible at entrances and washroom areas. We will be integrating this information into our school handbook, which is reviewed on the first day of school in our home rooms. Any new information to be shared will be through our home rooms.
- Students will need to self-screen at home before going to school. Parents and caregivers are responsible for their own child's self-screening. An up-to-date list of symptoms can be found online at government's *About COVID-19* page. Screening protocols must be in place for all people entering schools and screening information will be posted at all entrances and provided to families. If students are ill, they must stay at home.
- Non-medical masks are required for students in Grades 4 to 12, teachers, staff, visitors, and volunteers when physical distancing of two metres is not possible. There may be times throughout the day that students will have sufficient space to be physically distanced so that masks can be removed, such as during lunch breaks or outside break times. Re-usable and disposable masks will be provided by the school as needed.



<b>Cohort 1:</b> Grade 9 + 10	<b>Cohort 2:</b> Grade 11 + 12
9:00-10:05 Block 1	8:55-10:00 Block 1
10:05-10:10 Break	10:00-10:05 Break
10:10-11:10 Block 2	10:05-11:05 Block 2
11:10-11:20 Break	11:05-12:05 Lunch
11:20-12:20 Block 3	12:05-1:05 Block 3
12:20-1:20 Lunch	1:05-1:15 Break
1:20-2:20 Block 4	1:15-2:15 Block 4
2:20-2:30 Break	2:15-2:20 Break
2:30-3:30 Block 5	2:20-3:20 Block 5